

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 30 OCTOBER 2018 in DUDDENHOE END VILLAGE HALL AT 7pm

Present: Ian Donaldson Nigel Bond
Petrea Fagan Penelope Gainé
John Holford
Clerk: Sheila Jones
Responsible Financial Officer: Jane Guy

Attendees: District Councillor: Julie Redfern
Elmdon Community Group – Chairman Robert Woods

18.74 **Apologies for absence**
Councillor Hodges

18.75 **Declaration of Interests for business in hand**
There was no declaration of interests for the business in hand.

18.76 **Minutes of the meeting 28 August 2018**
Minutes were read, approved and signed.

*Meeting was suspended for open discussion at the Chairman's discretion.
Discussion took place regarding the requirement for any further highway repairs. It was agreed that the roads were now in reasonable order, with one exception:*

*A large pothole at the bottom of Pond Street where it connects with the B1039 requires repair. The Clerk will write to District Council Moran giving him these details.
The meeting resumed.*

18.77 **Review of Finance Regulations, Standing Orders and Code of Conduct**

18.78 **Matters Arising not being discussed later**

- a. Empty Dwelling Management Order – in hand.
- b. Village Design Statement – A meeting took place on the 30 Oct 2018. Feedback from Uttlesford District Council and Rural Community Council of Essex has now been received. The final draft will be posted on websites, notice boards etc before the end of December. Hard copies will be available for villagers should they be required.
- c. Defibrillators – Cabinets are now installed. The equipment will be connected in due course. Once installed the Emergency Services will be notified. A specific location identification for the emergency services will be affixed to the cabinets.
- d. Broadband in Duddenhoe End – Now underway.
- e. New Town Proposal Heydon Grange – To be kept under review.
- f. Maintenance of Elmdon Churchyard/Elmdon Village Hall – It was noted that fundraising by church organisations is continuing for the church wall. The legalities for the responsibility of the church wall are being investigated.
- g. Footbridge from Chrishall Church to B1039 – now completed.

18.79 Planning Applications

UTT/18/2471/OP	Meadow Gate DE	* Parish Council objections submitted
UTT/26632/LB	The Old Barn, Lower Pond St.	No Objection
UTT/2690/HHF	The Old Barn, Lower Pond St.	No Objection
UTT/18/0188/OP	Rear of Holly Hedge	Noted
UTT/18/2718/FUL	The Maltings, Elmdon	No Objection**
UTT/18/2719/LB	The Maltings, Elmdon	No Objection**

* Decision made earlier to meeting due to Planning Application deadline

** Proposed by Councillor Bond and seconded by Councillor Gainie

18.80 Clerks Report

Bus Meeting – This was held on a day when the bus does not run to Saffron Walden and therefore attendance numbers were low.

18.81 Finance

The Parish Council received a list of payments to be approved, Appendix A to these minutes.

The RFO submitted a statement of spending against budget as at 30 September 2018, the midway point of 2018/19, together with a draft budget for 2019/20 based on the current year. This first draft was intended to give councillors a template for determining the budget programme for 2019/20 prior to precept setting in January 2019.

Current Account (From previous meeting)	£8,724.69
Precept (2 nd Installment)	£6,250.00
Sub Total Current Account as at 2 October 2018 (Statement)	£14,974.69
Less Payments to be approved (for details see Appendix A)	-£1,650.25
SUB TOTAL	£13,324.44
Saver Account	£7,091.40
Interest	£3.54
TOTAL	£20,419.38
Inc Ring-fencing amount £5,801 (£5,200 for Church wall)	

Resolved that (a) the payments in Appendix A be approved, (b) the Statement of spending against the budget 2018/19 as at 30 September 2018 be received and noted, and (c) The first draft budget for 2019/20, with reference to the implications on the precept for that period, be received and considered in detail at the next meeting, 27 November 2018.

18.82 Correspondence and E-Mails

- Local Council of Police & Fire Conference 20/11/18 – in hand.
- Consultation for Stansted Airport – noted.
- Addendum of Focussed Changes to Regulation 19 Pre-Submission Local Plan – noted

- d. Parish Cluster Meetings – the Clerk to write confirming attendance of up to 4 councillors and to request further clarification of size of cluster meetings.
- e. Councillor Barrow tendered his resignation and was thanked for his contribution. Advertisement for this position is in hand.

18.83 Matters to be raised by members for the next agenda
None put forward

Please note the February and May meeting dates have changed and are as listed below.

FUTURE MEETINGS

2018

20 November Elmdon Village Hall

2019

Tuesday	8	January	Duddenhoe End
Tuesday	26	February	Elmdon
Tuesday	2	April	Duddenhoe End
Tuesday	14	May	Duddenhoe End
Tuesday	9	July	Elmdon
Tuesday	6	August	Duddenhoe End
Tuesday	17	September	Elmdon
Tuesday	29	October	Duddenhoe End
Tuesday	3	December	Elmdon

2020

Tuesday	7	January	Duddenhoe End
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The meeting ended at 8.30 pm

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email jsheila285@gmail.com