

## **ELMDON & WENDEN LOFTS PARISH COUNCIL**

### **MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON 8 JANUARY 2019 AT 7PM DUDDENHOE END VILLAGE HALL**

Present: Ian Donaldson  
Nigel Bond                      Petrea Fagan  
Penelope Gaine                John Holford  
Robert Woods  
Clerk:                                Sheila Jones  
Responsible Financial Officer: Jane Guy

19.01 **Apologies for absence**

Councillor Hodges

19.02 **Declaration of Interests for business in hand**

There was no declaration of interests for the business in hand.

19.03 **Minutes of the meeting 3 December 2018**

Minute 18.91a Finance. The figure for the Precept should read £12,500 and not £12,750. This was altered in the minutes and the Minutes were read, approved and signed.

*Meeting was suspended for open discussion at the Chairman's discretion.  
The meeting resumed.*

19.04 **Matters Arising not being discussed later**

- a. Village Design Statement - Uttlesford District Council is required to sign off the draft prior to circulation to villagers via the WEB sites. Printed copies will be available upon request. In view of time scales, the Councillors will be sent a pdf via email for approval prior to the next meeting on the 26 February 2019.
- b. Potholes, and Road signs. Work near the junction of Pond Street/School Lane is in hand. The verge outside Hamlet Cottage requires renovation following damage by vehicles attending to the damaged pump.
- c. Defibrillators – Training will take place in Duddenhoe End Village Hall on 10 January at 7pm and 8.15pm and Elmdon Village Hall on 16 January at 7pm and 8.15pm. British Heart Foundation has stated that a disclaimer during the training sessions is not required. However, Councillor Fagan will check the situation with EALC.
- d. Broadband in Duddenhoe End. Progressing with an anticipated completion date of June 2019.
- e. The Maltings Update. Renovations are progressing. An opening date is not yet available.
- f. General Data Protection Regulations (GDPR) - It was noted that the correct procedures regarding protection of items of personal data have been followed.
- g. Addendum to Standing Orders.  
RESOLVED that the Co-option Policy and Procedure be adopted and added to Standing Orders. Proposed by Councillor Donaldson and seconded by Councillor Fagan.

- h. Elmdon Churchyard Wall. Councillor Holford and Woods will seek clarification regarding the history of the donations received.

**19.05 Planning Applications**

No Planning Applications to consider.

It was noted that the Stansted Airport Planning Application was approved.

**19.06 Clerks Report**

The Clerk attended a meeting regarding the Parish Council Elections which will take place in May 2019. A timetable and forms will be available from March.

**19.07 Finance**

**Precept 2019/20.**

RESOLVED That the Precept document be signed by the Chairman and Clerk and submitted to Uttlesford District Council for the precept amount of £12,500 for 2019/20 as approved in the Budget at the meeting held 27 November 2018, Minute 18:91 a.

Proposed: Councillor Gaine

Seconded: Councillor Fagan

**Finances as at 8 January 2019.**

Current Account from last meeting	£12,686.64
Bursary EALC Training	£63.75
Sub Total Current Account	<b>£12,750.39</b>
Less Payments to be approved (for detail see Appendix A)	<b>-£1,498.44</b>
<b>Sub total</b>	<b>£11,251.95</b>
Saver Account	£7,094.94
Interest Dec 2018	£3.54
<b>Total</b>	<b>£18,350.43</b>
Inc Ring-fencing amount £5,801 (£5,200 for Church wall)	

**19.08 Correspondence and E-Mails**

- a. An Entry form for Essex Village of the Year 2019 had been received. It was decided not to proceed in view of the time frame involved.

**19.09 Matters to be raised by members for the next agenda**

No Matters at this stage.

**19.10 Date of Next Meeting and any change.**

26 February 2019 at 7pm.

The meeting ended at 7.55pm

**FUTURE MEETINGS**

2019

Tuesday	26	February	Elmdon
Tuesday	2	April	Duddenhoe End
Tuesday	21	May	Duddenhoe End

	Tuesday	9	July	Elmdon
	Tuesday	6	August	Duddenhoe End
	Tuesday	17	September	Elmdon
	Tuesday	29	October	Duddenhoe End
	Tuesday	3	December	Elmdon
2020	Tuesday	7	January	Duddenhoe End

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email [jsheila285@gmail.com](mailto:jsheila285@gmail.com)