

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 30 AUGUST 2016 in DUDDENHOE END VILLAGE HALL AT 8pm

Present: Nigel Bond (Chairman)
Ian Donaldson (Vice Chairman)
Petrea Fagan
Penelope Gainé
John Holford

Clerk: Sheila Jones
Responsible Finance Officer: Jane Guy

16.50 **Apologies for absence**

Martin Collins
Jonathan Hall

16.51 **Declaration of Interests for business in hand**

There were no declaration of interests

16.52 **Minutes of the meeting on 18 July 2016**

Minutes were read, approved and signed.

Meeting was suspended for 15 minutes open discussion.

A member of the public raised the concern about 2 derelict cars abandoned on Ickleton Road. Cllr Holford agreed to establish who the owner of the land was and to speak to the owner of the abandoned cars.

Overgrown hedges have caused a concern in Ickleton Road. Cllr Gainé agreed to discuss the problem with the two residents concerned,

Concern was expressed by the resident at No.6 Lower Pond Street about a tree at the rear of his property which was overhanging his garage. It was suggested that he should establish who the owner of the tree is before he proceeds with any remedial action.

The meeting resumed.

16.53 **Matters Arising not being discussed later**

- a. 3 Quotations for the pollarding of Lime Trees in Elmdon Churchyard had been received. Copies of the Churchyard Management Agreement dated 1 August 2014 were circulated to the meeting. Permission from Uttlesford District Council to pollard the 20 Lime Trees in Elmdon Churchyard would be sought. It was agreed for this expenditure to be put in the budget for 2017. The Clerk to write to Mercer Tree Services to establish best time for pollarding and validity time of the quotation.
- b. Defibrillators for Elmdon & Duddenhoe End. The community support scheme has been over subscribed and is now closed. Community Heartbeat Scheme can provide a system and it was agreed to pursue more information on this with a view to them giving a talk to a future

Parish Council Meeting.

- c. Manor Row – Inadequate drainage – The ditch opposite has now been cleared. Drains in front of Manor Row do not cope with the amount of water. Residents have been made aware of the availability of grants to rectify the situation.
- d. Steering Group Report and Decisions. A meeting took place prior to the Parish Council Meeting. 35 villagers attended. It was agreed to draw up a Village Design Statement. A Committee will be formed from the volunteers who have put their names forward. The Group would report back to the Parish Council 3 times a year.
- e. Defective bridge on footpath that runs between School Lane and Duddenhoe End. Essex CC asset no. 12_20, Highway Report number 2481779, bridge will be inspected with in 28 days of 14 Aug 2016.
- f. Response to letter from Uttlesford District Council dated 5th August re Uttlesford Local Plan. A Letter has been drafted and agreed by the Parish Council and will be hand delivered by the Clerk on the 31 August 2016.
- g. Broadband in Duddenhoe End. The take-up percentage with Gigaclear has almost been achieved, noted that this progressing.
- h. Road signs in poor condition. This has been reported to Highways and we await their further response and action.

16.54

Planning Applications

UTT/16/1830/OP	Land between Cedar & Keepers Cotts. D.E.	No objection subject to no further development, as per letter submitted to UDC
UTT/16/2056/HHF	Woodside House, Duddenhoe End	Approved

16.55

Clerks Report

Duly noted.

16.56

Finance

The Parish Council approved cheques to the total value of £539.00 as detailed in Appendix A to the agenda.

The Parish Council noted the NALC Pay Agreement 2016-218 and the increase in hourly pay rate by 0.25p for the Clerk and RFO.

The procedure for the publication of the various documents relating to the Annual Return and conclusion of the audit was noted and the cost of £1.00 per hard copy of the Annual Return to any local government elector was confirmed. There would be no charge for emailing pdf copies.

16.57

Correspondence and E-Mails

Request for a memorial bench in Elmdon in honour of Joan Watson was approved.

16.58 **Matters to be raised by members for the next agenda**

- a. The Clerk and RFO to provide the dates for Parish Council Meetings in 2017.
- b. Crumbling footpath on the High Street, Elmdon. Clerk to write to the person concerned.

The Meeting Closed at 9.25pm

FUTURE MEETINGS

11 October 2016 Elmdon Village Hall
22 November 2016 Duddenhoe End Village Hall
10 January 2017 Elmdon Village Hall

The meeting ended at

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email jsheila285@gmail.com

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