

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 18th JULY 2016 in ELMDON VILLAGE HALL AT 7pm

Present: Nigel Bond (Chairman)
Ian Donaldson (Vice Chairman)
Petrea Fagan
Penelope Gainé
John Holford

Clerk: Sheila Jones
Responsible Finance Officer: Jane Guy

16.40 **Apologies for absence**

Martin Collins
Jonathan Hall

16.41 **Declaration of Interests for business in hand**

No interests were declared.

16.42 **Minutes of the meeting on 10th May 2016**

Minutes were read, approved and signed.

*Meeting was suspended for 15 minutes open discussion.
Items discussed were minuted under 16.47(c) and (e)
The meeting resumed.*

16.43 **Matters Arising not being discussed later**

a. Village Hall Heater Costs – Elmdon Village Hall Heaters are being replaced. The Parish Council agreed to pay the sum of £1,000 towards the costs.

Proposed – Nigel Bond

Seconded: Ian Donaldson.

b. Defibrillator – The result of research on the possibility of obtaining Defibrillators for Elmdon and Duddenhoe End, resulted in three possible solutions:

(1) Do nothing;

(2) Purchase outright from CU Medical at a cost of £1282 per unit (plus VAT) including a cabinet;

(3) British Heart Foundation part funded units at a cost of £400 per unit, not including the cabinet. There are ongoing costs involved.

A flyer will be prepared for distribution at an open meeting to be held on the 30th August. A vote on how to proceed will take place at the Parish Council Meeting immediately after the open meeting.

c. Broadband in Duddenhoe End. The Chairman attended a recent meeting at Chelmsford on superfast Broadband in Essex. Duddenhoe End now has 60% of the signatures required to proceed with Gigaclear to enable fibre to

each house in Duddenhoe End.

d. Steering Group Report -The planning steering group, after consultation with the RCCE and others have determined that a Village Design Statement should be pursued to assess the character of the villages in the Parish and to develop design guidelines to be used in the determination of planning applications. To progress this a public meeting has been called for 30th August at Duddenhoe End Village Hall at 7pm to obtain a mandate from the village and establish a formal committee to drive the project forward. Applications for membership of the committee to be received by the Parish Clerk no later than 12th August.

16.44 **Planning Applications**

UTT/16/1830/OP	Land between Cedar & Keepers Cottages. DE	Opinion of immediate neighbours to be sought.

16.45 **Clerks Report**

Duly noted.

16.46 **Finance**

The Parish Council approved cheques to the total value of £2,740.80 as detailed in Appendix A to the agenda.

The Parish Council approved the application for an EALC training bursary, proposed by Councillor Donaldson and seconded by Councillor Fagan.

16.47 **Correspondence and E-Mails**

- a. Essex County Council – Salt Bag Partnership Scheme – It was noted that salt containers have been recently refilled.
- b. Icknield Way Newsletter – Spring 2016. This has now been placed on the village websites.
- c. Manor Row, Elmdon – Inadequate Drainage. The residents have received a letter from Essex County Council outlining work, which will need to be done to rectify the problem. The Clerk to write to the Council and obtain an indication of timescales.
- d. Footpath on High Street, Elmdon has been damaged during recent building Work on one of the adjacent houses. The owner will be asked if he can have this repaired.
- e. There are 20 Lime trees in Elmdon Churchyard (closed churchyard) which require pollarding. The Clerk will obtain 3 quotations and report back to the next meeting.
- f. A notice will be placed in the Gazette requesting information on watercourses and pumping stations on people's property. This information is requested by Essex County Council who will, in future take over responsibility for these.

16.48 **Matters to be raised by members for the next agenda**

It was reported that a number of hedges on residents' property are overhanging footpaths and require cutting back. A note regarding this will be placed in the Gazette.

16.49 **Date of next Parish Council Meeting and any changes**

30th August at 8pm in Duddenhoe End Village Hall, following an Opening Meeting at 7 pm.

The Meeting Closed at 8.45pm

FUTURE MEETINGS

30 August 2016 Duddenhoe End Village Hall at 8pm
11 October 2016 Elmdon Village Hall
22 November 2016 Duddenhoe End Village Hall
10 January 2017 Elmdon Village Hall

The meeting ended at

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email jsheila285@gmail.com