

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 25 JULY 2017 in DUDDENHOE END VILLAGE HALL AT 7pm

Present: Nigel Bond
Ian Donaldson Petrea Fagan
Penelope Gaine
Bill Hodges John Holford
Clerk: Sheila Jones
Responsible Financial Officer: Jane Guy

Also present:
Councillor Robert Chambers
Robert Wood (Elmdon Community Group)

17.54 **Apologies for absence**
Jonathan Hall

17.55 **Declaration of Interests for business in hand**
There was no declaration of interests for the business in hand.

17.56 **Minutes of the meeting 20 June 2017**
Minutes were read, approved and signed.

Meeting was suspended for open discussion –time to be allocated at the Chairman’s discretion.

The Chairman of the Elmdon Community Group met with the new owner of the Elmdon Dial. There is no progress to report at the present time.

Councillor Chambers reported that the local plan is available for comment until the 4th September 2017. There are three proposed areas for development. Elmdon & Wenden Lofts Parish Council will submit a Comments Form to the effect that insufficient information is currently available to allow reasonable comment.

The meeting resumed.

17.57 **Matters Arising not being discussed later**

- a. Financial Risk Assessment – This will be put forward for adoption and signature.
- b. Asset Register – Transparency Code – Value of assets, location and acquisition date, if known, to be included on the Register.
- c. Defibrillators – Will be acquired. Funding and costings being sought.
- d. Village Design Statement – Questionnaire now prepared and out for consultation. Anticipated delivery to villagers will be in September. Initial costs will be £150 and the Parish Council agreed to fund this.
Proposed: Councillor Bond
Seconded: Councillor Holford.
The Council expressed its thanks to the Village Design Statement team for all their hard work.
- e. Potholes and Road Signs.
The Council will contact local media with regards to the state of some of our roads and signage.

17.58 **Planning Applications**

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|-----------------|--------------------|--------------|
| UTT/17/2146 HHF | Cogmore Knole Lane | No objection |
| UTT/17/1882/LB | Cogmore Knole Lane | No objection |

17.59 **Clerks Report**

Clerk to contact Mercers with regard to completing the agreed work in the Churchyard.

17.60 **Finance**

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| Current Account | 7,924.65 |
| Business Saver Account | 7,083.10 |
| Total in hand inc ring fencing of £5,200 | 14,112.64 |
| Payments to be approved | £1,022.55 |

Following the internal audit the Council expressed thanks to the RFO, Jane Guy, for her excellent work in maintaining the financial records.

17.61 **Correspondence and E-Mails**

- a. Emergency Planning – Parish Plans – on going.
- b. Stansted Airport Consultation – Consultation period over. Noted.
- c. Guidebook to the Hundred Parishes – Noted – no action required.
- d. Local Plan – See comments under the open discussion section of the meeting.
- e. Correspondence has been received regarding Elmdon Playing Field and this is being dealt with.
- f. Councillor Hall has resigned from the Parish Council. He was thanked for all his input and the council fully understand his reasons and wished him well for the future.

17.62 **Matters to be raised by members for the next agenda**

- a. Internal Audit Report 2016/2017 – Report circulated to Councillors.
- b. Todds Green, Elmdon. Solutions to be found for tidying up this piece of land.

17.63 **Date of next Parish Council Meeting and any changes**

5 September 2017 Elmdon Village Hall

The meeting ended at 8.50 pm

FUTURE MEETINGS

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|-------------|----------------------------|
| 10 October | Duddenhoe End Village Hall |
| 21 November | Elmdon Village Hall |
| 2018 | |
| 9 January | Duddenhoe End Village Hall |

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY
EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon,
Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email
jsheila285@gmail.com