

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 10 NOVEMBER 2015 IN DUDDENHOE VILLAGE HALL AT 7pm

Present: Penelope Gaine
Nigel Bond Martin Collins
Petrea Fagan Jonathan Hall John Holford
Clerk: Sheila Jones
Responsible Finance Officer: Jane Guy

The Chairman welcomed everyone to the meeting – there were approximately 24 members of public present.

The chairman stressed that it was important that the village work together to solve problems and come to a harmonious solution.

The Chairman welcomed Edward Rigby, Sarah Sapsford and Rachel Hogger from the RCCE (Rural Community Council of Essex) and their Planning Consultant.

15.82 Apologies for absence

Ian Donaldson

15.83 Declaration of Interests for business in hand

There were no declaration of interests.

15.84 Minutes of the meeting on 29 September 2015

Minutes were read, approved and signed.

15.85 Local Plan in Elmdon

The meeting was suspended for a presentation and Question and Answer session

Attention was drawn to the revised Uttlesford Local Plan as outlined in Ickleton Society newsletter. The Parish Council, Elmdon Community Group and individuals were encouraged to write to Uttlesford Council with objections to the proposed development with particular reference to an area identified between Elmdon and Ickleton.

The Chairman, Vice-Chairman and Phil Kay representing the Elmdon Community Group will arrange a meeting with Rachel Radford from the Ickleton Society.

A presentation was given by Edward Rigby, Sarah Sapsford and Rachel Hogger, from the Rural Community Council of Essex, (RCCE) outlining the services that they can provide.

A question and answer session followed covering the following:-

- The Scope of any Plan is to cover the Parishes of Elmdon, Wenden Lofts, Pond Street and Duddenhoe End.
- Housing needs survey to cover affordable and market housing;
- Neighbourhood plan (NP) – should it be undertaken?
- What is the minimum size of the community with regards to developing a Neighbourhood Plan;
- How a village could protect itself against unsuitable development;
- Neighbourhood Plan to conform with the National Planning Policy Framework
- Timescale – from 18 months to 3 years to complete.
- Availability of grants to undertake the Neighbourhood Plan

The Meeting was resumed.

The Council to proceed with a Housing Needs Survey.

Proposed by Jonathan Hall

Seconded by Penelope Gaine.

The Chairman to contact Edward Rigby with a request to proceed with the survey and ascertain costs.

A flyer to be produced outlining the salient points of a Neighbourhood Plan.

15.86 Matters Arising not being discussed later

b. Biographies and Photos of Councillors for Website – in hand

c. 1 Bury Gardens: The Chairman reported on a meeting she had attended with members from Uttlesford Council. The District Council required completion of an Incident Diary by immediate neighbours affected by the continuous barking of four dogs.

15.87 Planning

UTT/15/3158/HHF	Manor Row, Elmdon	No objection
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15.88 Finance

The Parish Council approved cheques to the total value of £1,572.19 as detailed in Appendix A to the agenda. It was noted that the RCCE would be advised to submit renewal documentation to the Clerk in the future.

It was agreed to award an donation of £100.00 to Uttlesford Citizens' Advice Bureau under Section 137 Local Govt Act 1972) proposed by Councillor Holford and seconded by Councillor Bond.

15.89 Budget 2016-17

The draft budget, as amended to increase the amount allocated for insurance and the allocation to the repairs to the Elmdon Churchyard wall, was approved.

15.90 Correspondence and emails

a) Clearing of ditch on Ickleton Road. Highways Department have confirmed that they are making enquiries in relation to ownership and will contact the relevant

landowner to request ditch clearance.

b) Essex Police Station Closures – noted.

c) Division of Bridleway 24 Elmdon – no objection

d) Potholes on the B1039 have been poorly repaired – Clerk to write to the Highways Department.

e) Refuse Bins sometimes placed in a dangerous position after emptying and litter dropped on the highway. The Clerk to write to Uttlesford.

f) The Chairman thanked Malcolm Ingham for all his efforts with regards to Superfast Broadband. He will be attending a further meeting on the 16 November with the Superfast Essex team.

15.91 **Any Other Business** for discussion only – no further business.

15.90 **Date of next Parish Meeting and any changes**

As per the agenda with the exception of the AGM which will now take place on the 10th May 2016. All meetings to commence at 7 pm.

FUTURE MEETINGS

5 January 2016 Elmdon Village Hall

16 February 2016 Duddenhoe End Village Hall

22 March 2016 Elmdon Village Hall

AGM 10 May 2016 Duddenhoe End Village Hall

12 July 2016 Elmdon Village Hall

30 August 2016 Duddenhoe End Village Hall

11 October 2016 Elmdon Village Hall

22 November 2016 Duddenhoe End Village Hall

10 January 2017 Elmdon Village Hall

The meeting ended at 9.45pm

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email jsheila285@gmail.com