

ELMDON & WENDEN LOFTS PARISH COUNCIL

MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 22 NOVEMBER 2016 in DUDDENHOE END VILLAGE HALL AT 7pm

Present: Nigel Bond (Chairman)
Ian Donaldson (Vice Chairman)
Penelope Gaine Jonathan Hall

Clerk: Sheila Jones
Responsible Finance Officer: Jane Guy

16.75 **Apologies for absence**

Petrea Fagan
John Holford

16.76 **Declaration of Interests for business in hand**

There were no declaration of interests

16.77 **Minutes of the Extraordinary meeting on 8th November 2016**

Minutes were read, approved and signed.

*Meeting was suspended for 5 minutes open discussion.
The meeting resumed.*

16.78 **Matters Arising not being discussed later**

- a. Vacancy on the Parish Council - in hand. It was with sad regret that the Chairman reported the death of Martin Collins. The Clerk will inform the Returning Officer.
- b. Elmdon Dial Planning Application – Discussion took place with no conclusion as this had been deferred by Uttlesford District Council until January 2017.
- c. Defibrillators – in hand.
- d. The Parish Council had not been informed of the intention to dispose of the telephone box on Ickleton Road and Councillor Gaine agreed to contact the relevant department with regard to purchasing this box.
- e. Village Design Statement Update –A meeting took place on Thursday 17 November. Further information will be given in the Gazette in December.
- f. Defective bridge on footpath at Duddenhoe End – in hand
- g. Road signs – The Clerk to write to the Highways listing a number of signs requiring attention.
- h. Joan Watson Memorial Bench – It was proposed to lay the base for the Memorial Bench if the cost was under £200. If the cost exceeded this amount, the matter would come back to the Parish Council in January 2017.
Proposed by Councillor Gaine, seconded by Councillor Hall
- i. Abandoned cars on Ickleton Road, Elmdon . The Clerk to ascertain the department responsible within the Uttlesford District Council and to contact them regarding the cars.

- j. Pollarding of Lime Trees in Elmdon Churchyard. The Clerk to seek permission from Uttlesford District Council for this work to be carried out. Councillor Gaine to obtain clarification regarding how the basal growth is dealt with.

16.79 **Planning Applications**

UTT/16/2944/HHF Hallions/Hallians, Elmdon – The statement given to Uttlesford District Council on the 14 November, still applies and the Clerk will reiterate this to the Planning Department.

16.80 **Clerks Report**

Nothing of significance to report.

16.81 **Finance**

The Parish Council discussed the proposed budget for 2017/18. The Budget was approved. Proposed by Councillor Donaldson seconded by Councillor Bond.

The Parish Council approved cheques to the total value of £541.99 as detailed in Appendix A to these minutes.

16.83 **Correspondence and E-Mails**

a. Elmdon resident's request for ditch clearing on Ickleton Road - Councillor Gaine to speak with the landowner regarding this.

16.82 **Matters to be raised by members for the next agenda**

Nothing to add.

16.84 **Date of next Parish Council Meeting and any changes**

FUTURE MEETINGS

2017

10 January	Elmdon Village Hall
14 February	Duddenhoe End Village Hall
28 March	Elmdon Village Hall
9 May	Duddenhoe End Village Hall
20 June	Elmdon Village Hall
25 July	Duddenhoe End Village Hall
5 September	Elmdon Village Hall
10 October	Duddenhoe End Village Hall
21 November	Elmdon Village Hall

2018

9 January	Duddenhoe End Village Hall
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The meeting closed at 8.00 pm.

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email jsheila285@gmail.com